

**MINUTES of the Full Council Meeting of Melksham Without Parish Council held
on Monday 9th September 2024 at
Melksham Without Parish Council Offices (First Floor), Melksham Community
Campus, Market Place, SN12 6ES at 7:00pm**

Present: Councillors John Glover (Chair of Council), David Pafford (Vice Chair of Council), Alan Baines, John Doel, Martin Franks, Mark Harris, Shona Holt, Nathan Keates, Peter Richardson, Robert Shea-Simonds, and Anne Sullivan

Officers: Teresa Strange (Clerk) and Marianne Rossi (Finance & Amenities Officer).

In attendance: Wiltshire Councillors Nick Holder and Phil Alford (Both left the meeting at 7.40pm)

189/24 Welcome, Announcements & Housekeeping:

Councillor Glover welcomed everyone to the meeting; it was noted that those present were already aware of the evacuation procedures in the event of a fire. It was noted that the meeting was being recorded and would be published on YouTube following the meeting and deleted once the minutes were approved.

Councillor Glover made the following announcements:

- Councillor Adrienne Westbrook on behalf of the Food and River Festival sent an email of thanks to the parish council for the grant awarded to them. She reported that the weekend was a great success, with around 5,000 visitors each day attending the event.
- The safety surfacing replacement work had started at Hornchurch Road Play Area this morning with the contractors setting up the site. The works were anticipated to start on the surfacing tomorrow.
- Following the publication of the agenda, the Clerk was notified by the External Auditor that the external audit had now concluded and they had not raised any matters of concern. This will be an agenda item on the next council agenda, as it is a requirement for the Full Council to review. Officers will publish the relevant paperwork on the council website and noticeboards in the meantime as per the requirements.

190/24 Apologies:

Apologies were received from Councillors Wood and Chivers who were both on holiday; these reasons for absence were accepted.

Standing Orders were suspended to allow Wiltshire Councillors Alford and Holder to address the Council.

191/24 Invited Guests:

a) Wiltshire Councillor Phil Alford (Melksham Without North & Shurnhold)

Lime down scoping report:

Councillor Alford explained that over the summer Wiltshire Council formally responded to the Lime Down scoping report. There had been some questions raised by local residents and CAWS (Community Action Whitley and Shaw) about the report. He is attending a meeting tomorrow with the planning officer who compiled the report to discuss the document response. A meeting has also been arranged with Councillor Nick Botterill later in the week to hold discussions about the report, and he would keep the council updated.

Local Plan:

He explained that the Wiltshire Local Plan had gone out to consultation, and in order for Wiltshire Council to submit the plan, it needed to go through Cabinet and then subsequently to the Full Council for approval. The Government is currently consulting on changes to the NPPF (National Planning Policy Framework); however, it is understood that where a council has a Local Plan submitted to the planning inspector during this period, the demonstration of the five-year land supply takes into account the Local Plan. This means that Wiltshire Council needs to get their Local Plan submitted to the planning inspector for examination before any changes are made to the NPPF, which the council is aiming to do.

The government is consulting on around an 80% increase on the housing allocation for Wiltshire. Under the current policy, Wiltshire's current planning requirement is just under 2,000 homes per year to meet the growth of the county; however, the current consultation is consulting on just under 4,000 homes per year, which is a significant increase. The government is also looking to change some of the methodology around assessing housing needs, with some areas of the country seeing proposed increases in the housing requirement and some areas seeing decreases, such as London.

Wiltshire Council have had some challenges in demonstrating a five-year land supply, which is why it is important for Wiltshire Council to submit the Local Plan to the Inspector. Currently, where local authorities are in the late stages of plan making, they only need to demonstrate a 4-year land supply. In the government manifesto, it details changes to this and may require local authorities to continually demonstrate a 5-year housing land supply rather than a 4-year supply.

Wiltshire Council have been criticised for not having a 5-year land supply in place, but Councillor Alford wished to draw members attention to the fact that Wiltshire's housing requirement is just under 2,000 homes per year, which requires c10,000 homes over 5 years. Wiltshire currently has land allocated and planning permissions in place for just over 19,000 homes, which far exceeds the requirement of a 5-year land supply. The 5-year land supply calculation involves developers being contacted and evidence being sought that they will build on sites. During the consultation period, due to viability concerns of sites such as the

need to provide affordable homes, developers often advise that they are not going to develop the land due to these issues. He explained that around 56% of land that Wiltshire Council has allocated is not being developed, which keeps Wiltshire below the 5-year land supply target. Due to the limitations as described above on how the land supply is calculated, it is impossible for Wiltshire Council to maintain a 5-year land supply. This will get more difficult if the proposed changes by the government take place, which increase the number of homes required to be delivered each year. It is also understood that the Government is looking to increase the number of affordable homes that are required to be built within developments, which will make it much easier for developers to argue the site viability due to sites being less profitable.

Councillor Glover asked members whether they had any questions.

Councillor Pafford understood that the current land supply figure for Wiltshire was 3.85 years. Councillor Holder explained that a large amount of allocated land is not being developed due to developers having viability concerns. As per what Councillor Alford explained above, developers are contacted and asked whether they are going to build on land they have planning permission for; if they confirm that they are not, this is then taken as evidence that there is a lack of land supply. He feels that the five-year land supply calculation is a flawed calculation and falls in favour of the developer. Over the last few years, Wiltshire Council has delivered over their housing allocation figure; however, under the current NPPF, councils do not receive any type of credit for doing this.

Councillor Glover highlighted that on one of the housing developments currently being built in the parish, a clause was put into the planning permission stating that it must start on site within a certain timeframe. He queried whether this would cause the developer a problem if they didn't develop the land and whether planning permission could then be cancelled. Councillor Alford advised that when a development receives planning permission, all they need to do is dig a trench, for example, and this would be classified as starting on site. There is no mechanism to withdraw the planning permission once it has been established in principle to develop, so there is no way of holding developers to account.

Councillor Richardson queried why Wiltshire Council's methodology for the land supply is less creditable than the developers when the developers have an incentive to reduce the land supply number, especially if they have other projects in the pipeline. Councillor Alford explained that the current system provided developers with dominance over land. He explained that Wiltshire Council allocates land in their Local Plan, which has been examined by an independent inspector, and in turn this forms part of the land supply figure going forward. When a developer acquires the land and decides not to develop the site, this causes the figure to reduce.

Councillor Franks queried how the rules can be changed, especially as Wiltshire Council has land allocated that isn't being developed. Councillor Alford advised that the NPPF had been updated in December 2023 to reflect this and had taken

the land supply requirement down to 4 years, but the government is currently consulting on changing this back to 5 years.

Project Gigabit:

The contract has been awarded to Openreach to build gigabit infrastructure in central and north Wiltshire. He has emailed to find out which homes in the north of the parish will fall into this project, but at this stage the detail isn't known.

b) Wiltshire Councillor Nick Holder (Bowerhill)

Councillor Holder wished to update members on the following items:

Pathfinder School

He was pleased to report that the planning permission for the new primary school in Bowerhill was approved. Some conditions were able to be added to the permission, such as no right turn coming out of the school onto Pathfinder Way as well as requests for some traffic calming measures so that people could not ignore the signs to not turn right. He explained that the land transfer of the school site from Taylor Wimpey has come back to Wiltshire Council. He has confirmed with the Head of Assets at Wiltshire Council that at the point that the site is transferred to Wiltshire Council, the installation of permanent fencing around the site will be installed to secure the site. He understands that the fencing will be similar to the fencing that is installed at the back of Bowerhill Primary School.

Site at Christie Miller

He is aware that there has been some speculation as to what is happening with this site. Until a detailed planning application comes forward, it hasn't yet been finally determined what will go on the site. He had attended a pre-app meeting a few months ago with members of the parish council's planning committee with an outline of what would go on the site, but plans were still being worked on by the consultants. It is expected that a planning application will come forward for this later this year with residents being consulted.

Councillor Baines wished to thank Councillors Holder and Sankey for their input at the Western Area Planning Committee last week.

The council reconvened.

c) Wiltshire Councillor Jonathon Seed (Melksham Without West & Rural)

Apologies had been received by Councillor Seed prior to the meeting, but he had provided members with a report, which was included in the agenda packs for this meeting. Members noted the report.

192/24 Declarations of Interests:

Councillor Glover declared an interest in agenda item 11fi as his grandson worked for the organisation being discussed.

193/24 Dispensation Requests:

None.

194/24 Items to be Held in Closed Session:

Resolved: Agenda items 7b, 8b, 10b, 10c, 11b & 11fi to be held in closed session under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. This is in line with Standing Order 3d for the following reasons:

7b, 10b & c- Related to confidential notes to accompany the minutes of the Full Council meeting (29th July) and Staffing Committee meeting (2nd September). There was only a requirement to put these items into closed session if members wished to discuss the contents of the notes.

8b- Questions to inform the Neighbourhood Plan Steering group which are confidential at this stage.

11b- Related to a legal transfer for a play area but any discussion that relates to whether the council takes on the play area will remain in the public domain.

11fi- Related to contractual matters.

195/24 Public Participation:

Councillor Graham Ellis (Melksham Town Councillor) was present on Zoom and wished to listen to items 13b and 13c. Councillor Mike Sankey (Wiltshire Councillor) was also present on Zoom and wished to observe the meeting.

Members agreed to bring agenda items 13b & 13C forward for discussion.

196/24 Community projects/partnership organisations (Part):

a) Wiltshire Rail Strategic Study:

Councillor Glover advised that he had read through the draft Wiltshire Rail Strategic Study and did not see anything in the document that he objected to. In the document, it provides for potential electrification of the railway line, additional trains on the Paddington to Westbury line, additional train stations, and an increase in frequency on the line from Bristol to Oxford.

Councillor Baines welcomed the document and felt that it was a very comprehensive report. He explained that it developed each proposal logically and ranked them in order of priority. He was pleased to see that the TransWilts line was high on the priority list, in particular the potential for a passing loop between

the Bradford junction (Trowbridge) and the Thingley junction (Chippenham) along the Melksham single line. The analysis in this study provided different options for delivering this priority. He was also pleased to see the proposal to provide better connections at Westbury by extending the Paddington and Bedwyn service through to Westbury. This was able to be introduced by providing a new Devizes Gateway station, which would provide an hourly service on this route. He also noted in the document that there were proposals to re-introduce the Bristol to Oxford service, which was around approx. 10 years ago and would serve the Corsham train station. Members agreed that this was a good draft document and wished to respond to the study to welcome the proposals detailed in the document and state that they look forward to seeing their implementation.

Resolved: The parish council respond to the draft Wiltshire Rail Strategic Study, and welcome the proposals detailed in the document.

b) **Rail Services:**

Councillor Glover advised that the council had received some correspondence from the acting Chair of the Melksham Transport User Group requesting that the parish council write to the relevant bodies, asking that they restore Melksham's train service to operate at the level specified in the First Group's contract. In the correspondence received, it details that the contract target is that fewer than 2% of trains are cancelled on the day. In recent times, Melksham Train Station has seen the rate of cancellations at weekends rise from 13% over the last six months to 27% over the past few weeks. This in turn causes travel disruption to residents who do not have access to private transport, as Melksham station does not have the same service levels as other stations in the area due to it only having a single line. It is therefore not a case of residents waiting for the next train to come, as this could be sometime. It was noted that this request had also been sent to Melksham Town Council, who have written a letter to Great Western Railway on this matter, raising concerns about service levels. Members agreed to write a letter to Great Western Railway and other stakeholders similar to what Melksham Town Council has written to express concerns relating to service levels.

Resolved: The council write to Great Western Railway and other relevant bodies expressing concerns about the level of service at Melksham Train Station.

197/24 Minutes of the Full Council Meeting held on 29th July 2024:

a) **Resolved:** The Minutes of the Full Council Meeting held on Monday 29th July 2024, were formally approved by the council and for the Chair to sign them as a correct record

b) **Confidential Notes to accompany the Full Council minutes of 29th July 2024:**

Resolved: The confidential notes that accompany the Full Council minutes of 29th July 2024, were formally approved by the council and for the Chair to sign them as a correct record.

198/24 Planning:

a) **Planning Committee Minutes of 19th August and 2nd September 2024:**

There was one minor amendment to be made to the wording in the Planning Committee minutes of 2nd September under min.175/24, in the second line of the paragraph, from **several** times to **many** times.

Resolved 1: The Minutes of the Planning Committee Meetings held on 19th August 2024, were formally approved by the council and for the chair to sign as a correct record.

Resolved 2: The Minutes of the Planning Committee Meetings held on 2nd September 2024, were formally approved by the council with the above amendment and for the chair to sign as a correct record.

b) **Planning Committee recommendations of 19th August and 2nd September 2024:**

The Clerk informed members that there were no recommendations for approval contained in the Planning Committee minutes of the 2nd September 2024.

Resolved: The recommendations contained in the Planning Committee minutes of 19th August 2024, were formally approved.

c) **National Planning Policy Framework (NPPF) Consultation:**

Councillor Glover explained that it had been arranged with Vaughan from Place Studio to produce suggested answers to the questions in the NPPF consultation that have relevance to Melksham Without as well as the Melksham Neighbourhood Plan. The cost of one day's worth of work is £570 + VAT, and the council has already agreed for him to undertake this work for the responses to be produced on behalf of the parish council and the Neighbourhood Plan. The deadline for the consultation is the 24th September; therefore, the Neighbourhood Plan Steering group will be unable to approve the response at a meeting as the next meeting is scheduled for the day after the deadline. This means that the response will need to be circulated to the Steering group members by email.

Councillor Pafford and the Clerk have recently reviewed the responses produced with Vaughan, which had been circulated to members as a late paper prior to this evening's meeting. It was noted that the Lime Down aspect has been requested to be considered in light of the consultation. Vaughan has also suggested that some questions that didn't relate to the parish council or the Neighbourhood Plan should be left unanswered in the document. It was noted that answers will be provided for those questions that are most relevant to the Melksham Area and the Neighbourhood Plan.

Councillor Richardson explained that he had read through the NPPF and had compiled his own personal review of the consultation, which he had sent to the Clerk and Councillor Pafford. He had read through the draft responses that had been put together, and some of the answers that he thought were important to comment on differed from his personal opinion. He understood that this may be the correct outcome but wondered whether, before the response was finalised, Vaughan or the Steering Group, could run through his points to cross check against the draft answers. He appreciated that Vaughan had more experience and knowledge on this but thought that it may be worth reviewing before the response is submitted. Members agreed to support a separate review of Councillor Richardson's input to see whether it is relevant and fits in with the council's views.

Councillor Baines highlighted that some of the questions in the consultation were more suitable for Wiltshire Council to answer, for example. He advised that he had read through the draft responses and was content with what had been produced. The Clerk explained that some of the questions in the document were difficult to answer due to them requiring a yes or no answer. While the parish council might not entirely agree with certain aspects of the NPPF, it may be that there just needs to be an amendment made to the current way rather than taking the whole paragraph out, for example. This made it difficult to answer these questions, especially as there was only one option of what the policy would look like for each answer. The Clerk wanted to make members aware that the agreed amount of £570 has already been used up on the consultation, so if members wish for the planning consultant to undertake more work, there will be an additional cost over this amount. This work was limited to a day due to time constraints Vaughan had on other projects, namely the Melksham Neighbourhood Plan.

Members were happy to agree with the draft responses to the NPPF consultation provided by Vaughan. As discussed above, Vaughan should be asked to look over Councillor Richardson's review of the consultation to see whether there was anything the parish council needed to incorporate in their own response. It was agreed that, as per the information provided by the Clerk, the council may need to allocate additional funds in order for him to undertake this additional work.

Planning Inquiry for land rear of Townsend Farm:

The Clerk advised that at the Planning Committee meeting on the 2nd September the council was made aware that Wiltshire Council were not defending the appeal for the land rear of Townsend Farm, which was starting tomorrow (Tuesday 10th September). The parish council have subsequently written to the Director of the Wiltshire Council Planning department to express their disappointment and have queried whether the Melksham Neighbourhood Plan had been taken into account when this decision was made. The Clerk explained that she had spoken to Place Studio about this, as they are the consultants for the Melksham Neighbourhood Plan, and they feel that Wiltshire Council should have consulted with both the town and parish councils on this before they made the decision, given that the Neighbourhood Plan was part of their Development Plan. A detailed response had been received from Wiltshire Council, which had been included in members'

agenda packs; however, there was nowhere in the response that acknowledged that they should have consulted with the Melksham Neighbourhood Plan first. It was noted that although the council were made aware of this appeal, this hadn't been done so by an officer at Wiltshire Council. This was despite the Melksham Neighbourhood Plan (NHP#1) having protection under paragraph 14 until 2026. Councillor Pafford raised the point that the Neighbourhood Plan is constrained to conform with Wiltshire Council's Local Plan, and as such, they have to be informed on everything the Steering Group is doing. He felt that the communication needed to be undertaken both ways, as currently they are not consulting on matters that directly affect the parish council and/or the Neighbourhood Plan. Members agreed that Wiltshire Council should be written to with regard to the lack of consultation relating to planning appeals; this should be from both the parish council and the Neighbourhood Plan Steering Group.

The Clerk advised that Councillor Pafford and herself would be attending the planning appeal. Councillor Pafford would be speaking at the appeal on behalf of the parish council and had a statement prepared.

Neighbourhood Plan:

This item was held in closed session.

The Clerk explained that Vaughan, Councillor Pafford, and herself met with Wiltshire Council on Thursday 5th September to review some of their responses to the recent Neighbourhood Plan 2 (Regulation 14B) consultation. She explained that getting the final version of the Neighbourhood Plan submitted to the examiner before any changes to the NPPF were made was time-critical. As such, the Melksham Neighbourhood Plan Steering group will receive the final version of the plan for approval on Wednesday 25th September, and then the final version will be considered for approval by this parish council on Monday 7th October with the town council considering it on Tuesday 8th October. In order for the plan to be submitted as quickly as possible, the Clerk has brought some questions to this council based on the resolutions to the objections made during the consultation. These resolutions will be implemented in the plan, and she wanted to bring the changes made to the council so that every member was content with them prior to the meeting on 7th October and didn't object to them after the Steering Group meeting.

Councillor Richardson queried whether members of the council will get a chance to see the plan that is being presented to the Neighbourhood Plan Steering Group. He is concerned that the council will only see the final version a week before it is required to be approved by the parish council, and he assumes that some other changes have been made following comments made by the public at the consultation. He feels that it would then be too late for members to make comments on any of the other changes if they only see it a week prior to it needing to be approved by the council. The Clerk advised that the draft plan would go out in the papers for the Neighbourhood Plan Steering Group so the Full Council could be sent the plan at the same time as a confidential paper. The

same opportunity would need to be given to the Melksham Town Councillors as well.

Resolved 1: The parish council approve the draft response to the NPPF consultation as presented at this evening's meeting but ask Vaughan of Place Studio to review Councillor Richardson's response in order to see whether there was anything that the council needed to incorporate in their response. The council agree to additional funds that may be required in order for this additional work to be undertaken.

Resolved 2: The parish council to write to Wiltshire Council, raising the fact that the council and the Melksham Neighbourhood Plan Steering Group should be consulted on decisions made relating to planning appeals that affect the Melksham area.

Resolved 3: The council approve the changes as discussed to go forward to the Melksham Neighbourhood Plan Steering Group on Wednesday 25th September.

199/24 Finance:

a) Receipts & Payments reports for July and August:

The Clerk highlighted to members that the council had received £2,104 of interest from the CCLA Public Sector Fund account which was received in July.

The council noted the receipts and payment reports for July and August 2024.

b) Cheque signatories/online authority for September payments:

Resolved: For Councillor Baines and Councillor Holt to be signatories for September's payments.

c) Bank Account and Fund Transfers:

Councillor Glover explained that the council had received some funds into the Lloyds current account, and therefore it was suggested that the council move £10,000 from the Lloyds Current Account into the Unity Trust Bank Current Account to cover some of the payment run. This transfer would need to be undertaken by cheque. There were also some additional funds required to top up the Unity Trust Bank Current Account for the September payment run, and it was suggested to take £54k from the CCLA Public Sector Fund Account and move into the Unity Current Account. This included the safety surfacing replacement work that was currently being undertaken at Hornchurch Road Play Area.

Resolved 1: The council approve moving £10,000 from the Lloyds Bank Current account to the Unity Trust Bank Current account by cheque transfer.

Resolved 2: The council approve moving £54,000 from the CCLA Public Sector Fund account to the Unity Trust Bank account for the September payment run.

d) **Exercise of Public Rights:**

The Clerk reported that no members of the public exercised their right to inspect the councils accounts. Members noted this.

e) **CIL (Community Infrastructure Levy):**

i) **Response from Wiltshire Council on not using CIL for expansion of Melksham Cemetery:**

Councillor Glover advised that the council had recently sent an enquiry to Wiltshire Council in regard to their future cemetery provision in Melksham. A response had been received back from them advising that when their Melksham Cemetery becomes full, there is no provision for its expansion or new capital provision. They have advised that from 2027, Melksham Cemetery will be unable to take additional burials unless a particular burial has a reserved right. It was noted that the parish council had recently agreed to join a joint working party with Melksham to look into future provision for Melksham.

Councillor Glover highlighted that in Wiltshire Council's published list for CIL (Community Infrastructure Levy Infrastructure), it lists Melksham under the list for "new or expansion of existing cemeteries" as a Place-shaping Priority. The response from Wiltshire Council appears to be at odds with the published list. A further response had been received from Wiltshire Council on the CIL element, which advised that due to cemeteries falling under place shaping infrastructure, it has a low priority compared to essential infrastructure. Councillor Glover highlighted that although this provision was not a high priority, it was still on the list to be funded by CIL. It was also noted that this directly contradicted the email officers received from Wiltshire Council when enquiring about what they had spent their CIL on in the Melksham area. This was following an action the council tasked officers to enquire about at a recent Finance Committee meeting. This correspondence actually detailed that a new or expansion of the existing cemetery in Melksham was included in the CIL list.

Members felt that the council needed to go back to Wiltshire Council and identify the inconsistencies in their responses, which included contacting Councillor Clewer as leader of the council and asking him to clarify Wiltshire Council's current position.

Resolved: Officers go back to Wiltshire Council and identify the inconsistencies in their two responses which is to include contacting Councillor Clewer as leader of the council.

ii) **Response from Wiltshire Council on what they have spent their CIL on:**

As referenced in the above agenda item, at the Finance Committee of 20th May 2024, under min.30/24e officers had an action to council Wiltshire Council and enquire about what they had spent the CIL they had received from housing developments in Melksham on. Wiltshire Council had advised that unlike section 106 money, CIL money doesn't have to be spent specifically on the area where the development resides. As such, CIL receipts from across the county are put into a central pot and then spread on projects that have been identified on the CIL infrastructure published list, which is approved by Wiltshire Council's Cabinet. This means that depending on what projects are detailed on the list, the CIL spend would be dependent on where the agreed project was located. In the correspondence received, there were some examples of projects that directly involved Melksham, such as £3,909,500 of CIL money that has been allocated to the A350 Melksham Bypass project.

There are other projects identified on the Infrastructure List but have not been allocated CIL money yet, which include TransWilts Train Service improvements, improvements to Melksham Railway Station, and the Installation of capacity enhancement on the single-track line through Melksham. As discussed above, the parish council is aware that a new or expansion of the existing cemetery in Melksham is also included on this list.

Members noted the above.

iii) East of Melksham Community Centre:

It was noted that at the Finance Committee meeting of 20th May 2024, members asked for an update on the progress of the East of Melksham Community Centre to be put back on a future agenda in two months. It was noted that following the boundary review, the parish council transferred c£315k of CIL to Melksham Town Council as this area now fell into the parish of the town. The money was transferred over with a three-year legal tie which stated that this money should be used for the provision of an East of Melksham Community Centre. Concerns were raised at the Finance Meeting because at that time, 18 months had gone by since the legal agreement had been signed and there didn't seem to be much progress on the project. The legal agreement states that if the town council is unable to spend the CIL within the three-year agreement, they must come back to the parish council. Similarly, if the CIL is paid back to the parish council, the CIL limit of 5 years still applies. If CIL is not used within 5 years of receipt, it will be paid back to Wiltshire Council, which is why this project is time-critical.

Following this meeting, the Clerk had contacted Melksham Town Council, and a response had been received that had been included in members' agenda packs. It appears that the town council is currently investigating whether the land for the community centre has been legally transferred over to them. It is understood that an architect was engaged to put in a

planning application; however, they had some queries before an application could be submitted, which has resulted in this being stalled until recently. The Clerk confirmed following this correspondence that the town council had not put in a planning application for this project (land behind Spa Medical Centre).

The Clerk reported that both the planning applications for Snarlton Lane (PL/2024/07097) and Blackmore Farm (PL/2023/11188) included land for a community centre in their applications. The Clerk explained that this was out of the terms of reference for the Planning Committee to decide on comments for community centres, which is why this has come to the Full Council for consideration. Members considered their response to both of the community facilities being offered in the planning applications. It was felt that the East of Melksham area didn't need to have two community centres, especially in such close proximity to each other. Instead, this area could have one large community centre within one of these developments, with the other developer being asked to provide funding towards the new facility. The parish council could then ask for the money that the town council has for an East of Melksham Community Centre in order for a larger facility to be built in one of the above developments, which would be in a much better position than the current proposed site behind Spa Medical Centre. This would then be big enough to serve the whole area. The Clerk advised that the council needs to know what the town council's current position on the East of Melksham Community Centre project is in order to be able to comment accordingly on the above planning applications.

The Clerk also explained that as part of the S106 funding for the Berryfield Village Hall project, there had to be a side legal agreement before any of the funds could be drawn down, which took some time to get through. The Clerk has asked the town council whether they have drawn down from the s106 funding, which she was still waiting for an answer on. She advised that if the council was to ask for the CIL money back from the town council for the East of Melksham project, the s106 funding would also be required as it was for the provision of the community centre.

It was felt that a meeting needed to be made with the Town Mayor so that this matter could be discussed. This will then inform the parish council's decision on whether joint working is the way forward for this project or whether the parish council needs to undertake the project on their own.

Resolved: The council arrange a meeting with the Town Mayor to discuss the way forward with the East of Melksham Community Centre project as discussed above.

iv) **Council current CIL reserves and budget spend agreed for 24/25:**

Members reviewed the current CIL reserves and budgeted spend for the 2024/25 financial year. It is noted that the estimated CIL reserve at the end

of 2024/25 is £82,608.34. Councillor Glover also advised that there was also money available in the 10% CIL sharing pot, which is for agreed joint projects with Melksham Town Council. Currently, the only project that has been agreed upon is the installation of real time information (RTI). The current agreement is for RTI to be installed in the two bus shelters in the market place, one in the bus shelter at Mitchell Drive and one in each of the bus shelters at Kestrel Court. Councillor Glover highlighted that the parish council had listed eleven bus shelters in the parish in priority order to move forward with RTI. He explained that LHFIG (Local Highway and Footway Improvement Group) would only allow for two bus shelters to go forward for RTI twice per year, which would mean that it would be another few years before RTI was installed in all of the bus shelters on the priority list. It was noted that this was a project that the parish council has wanted to undertake for at least the last 5 years, and currently only one RTI has been installed. Councillor Glover felt that as the parish council had enough CIL money available, this project should be moved forward without the need to apply to LHFIG for funding, which could be turned down in any case.

Councillor Baines felt that it was very unlikely that LHFIG would fund the provision of RTI because he understood that the council had previously been told that this shouldn't go down this route, and it was between the parish council and Passenger Transport at Wiltshire Council. It was noted that the installation of RTI inside of the Mitchell Drive bus shelter did not go through LHFIG. The Clerk explained that she had been advised by Passenger Transport that the only route for the parish council to get funding from Wiltshire Council for this project was through LHFIG.

Councillor Baines advised that currently Wiltshire Council haven't agreed to provide the battery operated RTI systems, which is why they have been unable to be installed in the market place. The parish council does have areas around the parish that have a power supply; therefore, the current RTI could be installed in these areas. It was noted that the two RTI installations at Kestrel Court had already been approved by LHFIG and were already on order.

Members agreed that the parish council should move forward with the RTI project for the parish now using CIL funding for all of the locations on the priority list. It was noted that the council may not be able to fund all eleven locations all at once but would be able to fund some of the list much quicker than if the council waited for them to go through LHFIG. With the anticipated funding over the next few years, it is expected that the parish council would be able to fund the full amount. The council agreed that the Passenger Transport department at Wiltshire Council should be contacted to see whether there was any funding available for the project.

Resolved: The council move forward with the Real Time Information project by using CIL funding to install RTI in all locations as per the priority list.

v) **Response from Melksham Town Council following request for Sharing Working Group:**

Councillor Glover reported that the parish council had not received a response from Melksham Town for a CIL sharing group meeting despite requesting this for some time. They have also been unable to confirm how much they have in the 10% CIL sharing pot.

Members felt that this needs to be moved forward and, therefore, this should be added to the agenda for discussion at the meeting with the town mayor.

vi) **RTI (Real Time Information) sites:**

This agenda item was discussed above under agenda item 9eiv).

vii) **Request for CIL funding towards refurbishment of 11 Church Walk for a Community Hub:**

Councillor Glover reported that a request had been received for CIL funding towards the refurbishment of 11 Church Walk for a community hub. The aim of this new hub was to offer better facilities to the community of Melksham. The project has fundraised a significant amount of money required for the refurbishment but currently has a £34,500 shortfall for the costs known to them. It was noted that the parish council does not normally accept any requests for funding during the year unless it comes through the grant funding process. It was also noted that this building was not in the parish of Melksham Without. The Clerk has also offered to meet with the project team to discuss with them other suitable funding avenues.

It was highlighted in the documents provided to the council that some of the wording was against the council's grant criteria. Councillor Pafford felt that this was something that was worth exploring, and a discussion could take place with the group around the wording in their proposal. It was also highlighted that councils were now able to support churches with community facilities, but it needs to be explored whether this project meets the criteria of benefiting the residents of the parish.

After a discussion, members felt that this item needed to be deferred until the Clerk has had her meeting with the group.

Resolved: To defer this item until the October Full Council meeting once the Clerk has met with the group.

200/24 Staffing:

a) **Minutes of the Staffing Committee meeting held on 2nd September 2024:**

Resolved: The Minutes of the Staffing Committee Meetings held on 2nd September 2024, were formally approved by the council and for the Chair to sign as a correct record.

b) Confidential Notes to accompany the minutes of 2nd September 2024:

The Clerk explained that the confidential notes related to staffing matters and therefore were not distributed to the whole council. The confidential notes were therefore only for the staffing committee to approve as a correct record.

Resolved: The confidential notes of the Staffing Committee Meetings held on 2nd September 2024, were formally approved by the Staffing Committee and for the Chair to sign as a correct record

c) Staffing Committee recommendations of 2nd September 2024:

There were no recommendations in the Staffing Committee minutes of 2nd September 2024.

The Clerk advised that one of her actions from the Staffing Committee meeting was to provide members of the Full Council with a proposal for advertising the Parish Officer job role, which was a late paper. It was noted that in the Terms of Reference for the Staffing Committee the committee is able to do several things that are required in order to move forward with recruitment. It was felt that it would be useful to get a steer from the council before commencing the process. The Clerk advised that the Staffing Committee had agreed on the following:

- Full time position, as before
- Initial Job Description, as before, but updated to reflect any additions related to new projects etc
- Initial scale point range as before
- To NOT consider as an apprenticeship role
- To advertise on Indeed and paid advertising on Facebook as well as the council's usual channels of own website, noticeboards and social media
- To start recruitment process starts straight away- The Clerk advised that due to the work associated with the Neighbourhood Plan she would prefer that the shortlisting and interviews were not until after the plan was submitted, which members agreed to.

Members agreed with the above and were happy for the Staffing Committee to agree next steps with the Clerk. All actions to do with recruitment to be discussed via email with the Staffing Committee rather than calling a meeting.

Resolved: The members of the Staffing Committee along with the Clerk to proceed with all actions to do with the recruitment of the Parish Officer position.

d) **Local Government Pay Claim 2024/25:**

It was noted that the pay claim for 2024/25 had not been agreed upon yet, and the unions were currently balloting, meaning that the pay award was delayed until at least mid to late October.

e) **Guidance on Responding to Online Abuse:**

Councillor Glover informed members that the SLCC (The Society of Local Council Clerks) had recently issued some new guidance around responding to online abuse. Members noted this advice.

201/24 Asset Management:

a) **Kestrel Court & Berryfield Play area transfers from Wiltshire Council:**

Members noted that the freehold transfers for both Kestrel Court and Berryfield from Wiltshire Council had now been signed and sealed by the parish council.

9.11pm Councillor Pafford left the meeting for a short time.

b) **Pathfinder Place Play Area Legal Transfer:**

It was advised that the most recent request from Taylor Wimpey relating to the right of access into the Davey Play Area didn't make sense. They had asked for the route of access to be in a different colour so that it didn't confuse the LEAP (Local Equipment Area for Play). The Clerk had marked the route on the map with a suitable colour that did not clash with any other markings on the drawing so had gone back to the solicitors for clarification. The council had previously agreed to let residents know of the agenda item with regard to considering if the council would still take on the play area. The Clerk had sent an invite to the Residents Association and to the Pathfinders Facebook group. The Clerk had received some comments back from residents who have asked for the council to take it on rather than the management company. It was noted that the council was unable to take on the play area until the questions over the right of access were resolved.

Councillor Glover reported that he had previously had a conversation with a representative from Taylor Wimpey who had been unaware that there was anything still outstanding. Councillor Glover had advised them that his interpretation of the legal transfer was that the parish council did not have access into the play area and the only access was granted to the management company. This would need to be changed if the parish council were to take the play area on to stop any access issues in the future. The representative had advised that they would follow this up, but to date there

had been no response. Wiltshire Councillor Holder is following this up and will keep the parish council informed.

9.15pm Councillor Pafford returned to the meeting.

Resolved: The council are unable to consider taking on the play area until the questions over the right of access for maintenance is resolved.

9.16pm Councillor Baines left the meeting for a short time.

c) **Hornchurch Road Play Area:**

Members noted that the safety surfacing replacement works have started. Notices went out prior to the works starting on the parish council noticeboards and social media informing residents of the play area closure.

d) **Defibrillator outside Bowerhill Village Hall:**

The Clerk explained that when the contractor installed the cabinet for the new defibrillator outside of Bowerhill Village Hall, he reported that it wasn't as stable as the other cabinets the council had installed previously. They had suggested installing a stainless-steel plate behind the cabinet to reinforce it. A quote of £200 + VAT had been received from Kanconnections for this. It was noted that the council had already accepted the recommendation from the contractor and had asked officers to obtain a quotation. Members agreed to the quotation for this work.

Resolved: The council accept the quote of £200 + VAT from Kanconnections to install a stainless-steel reinforcing plate behind the defibrillator cabinet outside Bowerhill Village Hall to make it stronger.

9.19pm Councillor Baines returned to the meeting; however, did not vote on the above agenda item.

e) **Rights of Way Interpretation Boards:**

Councillor Glover advised that the interpretation board opposite Tesco Express in Bowerhill has been removed due to the supporting pole not being stable. There had been a concern that if anyone put any weight on the board, the whole panel would topple over, so it was removed on health and safety grounds by the parish council's contractors. The board itself, although weathered, didn't appear to be damaged. Officers had asked the contractors whether the board could be saved; however, upon inspection, due to the board being welded onto the post, it couldn't be saved. The Clerk had contacted the Rights of Way officer at Wiltshire Council to ascertain whether there was any funding available for the replacement. It was noted that there were four rights of way boards around the parish, which were all installed at the same time in 2010 and were a joint project with Wiltshire Council. The Rights of Way officer has responded and advised that there are no funds available from the Rights of Way budget for this.

Councillor Glover queried with members where they wished to replace the Rights of Way Board in Bowerhill. Members agreed that this board should be replaced as it provided residents with useful information. The Clerk advised that while the council had printed copies of the artwork, there was no electronic file of the work. As such, this may need to be updated, so there would be a cost for this to be undertaken too.

The Clerk had queried whether members wished to replace the other Rights of Way boards in the parish, as they were all installed at the same time and were the same age. There may be an economy of scale if they were all replaced at the same time. Councillor Glover queried what the current condition of the other boards was. Councillor Richardson offered to inspect the Shaw, Whitley, and Beanacre boards, and Councillor Holt offered to inspect the Berryfield board for any damage and would report back on their condition.

Resolved 1: The parish council replace the Rights of Way Board in Bowerhill and obtain a quotation for this work to include a refresh of the artwork.

Resolved 2: The council wait for the reports back on the condition of the other boards which will inform what quotes officers need to obtain.

f) **Bowerhill Sports Field/Pavilion:**

i) **Latest update from youth organisation on booking arrangements:**

This item was held in closed session.

Resolved: Officers write to the organisation again requesting for a meeting to discuss current issues. The organisation should be advised that if the matters are not resolved soon, they will have no choice but to terminate the current arrangements.

ii) **Grant from Football Foundation Grass Pitch Maintenance Fund:**

Members noted that the council had been successful in obtaining grant funding towards the Bowerhill Sports Field maintenance over a six-year period. The agreed amount awarded is £57,812 across the period of the project. It was noted that the council was expected to provide a total contribution of £26,668 across the project duration. This grant was not for general maintenance such as grass cutting and line marking of the pitches, but was for pitch improvements such as additional spiking and fertilising, etc.

iii) **Quotation to strip paint from the Pavilion doors:**

At the last Asset Management Committee meeting, members were made aware that the paint on the pavilion doors was flaking off and

looked aesthetically untidy. This was despite the doors only being painted a few years ago. It was noted that the doors were galvanised, which made it difficult for paint to stick on, which is why the Asset Committee wanted to explore this idea. Officers were asked to obtain a quotation to strip the paint off of all of the doors and bring it back to a future meeting for consideration. The quotation received from JH Jones to strip off all of the paint and supply and install sticker numbers for all the doors was £1,678 + VAT.

Resolved: The council approve the quotation of £1,678.00 + VAT to strip the paint off of all of the pavilion doors and install sticker numbers to the changing rooms.

g) Shurnhold Fields car park/ entrance improvement update:

The Clerk advised that following the agreement that Wiltshire Council could run this project as it was part of a wider scheme at the site, they had submitted all of the environmental permits required. She reported that the works are due to start on site in mid-October 2024. The Clerk explained that the Shurnhold Fields Working Group needed to have a meeting with Wiltshire Council to discuss the actions for the project and how it will all work. It was noted that this was a joint project that included Melksham Town Council. One of the other tasks that needs to be undertaken is for the town council to contact the residents of Dunch Lane who back on to the field and the local community to inform them. This was agreed at the last Shurnhold Fields Working Party meeting held in September 2023.

The Clerk has managed to arrange a meeting with all of the parties involved in the project for Tuesday 24th September at 6. 30pm. The town council will be hosting a community engagement meeting on Wednesday 9th October in the evening to inform residents of the plans.

The Clerk advised members that it would be useful if the Shurnhold Fields reps from this council had some delegated powers for the meeting on the 24th September as it will be discussing how the contract will work. This was because the Shurnhold Fields Working Party did not have delegated powers.

The Clerk explained that there was some s106 money for George Ward Gardens, and the town council was going to survey the residents of the area on the traffic of Dunch Lane. This money had to be spent within a 10-year timeframe, of which 8 years have now gone by without it being spent. The parish council had previously suggested that it could be used to improve the entrance at Shurnhold Fields. The Clerk had suggested to the town council that if they were writing to the residents of Dunch Lane to invite them to a meeting, they could survey them at the same time, to which she has received no response. The council were still waiting for a response from the town council as to whether they could attend the meeting on Tuesday 24th September; however, understood they may be waiting for the Locum Clerk to

return from leave this week. It was felt that this needed to be added to the agenda for the meeting with the town mayor.

Resolved: The council give the parish council representatives on the Shurnhold Field working party delegated powers for the meeting on Tuesday 24th September 2024.

h) **Community Action Shaw & Whitley (CAWS):**

Members noted the correspondence from the Shaw & Whitley Community Emergency Group thanking the parish council for the donation of the sack trucks.

202/24 Highways:

a) **Bus Stop, Telford Drive:**

It was noted that the bus shelter installed on Semington Road, Berryfield, had been installed in the sight line of the Telford Drive junction, with the side panel obscuring driver's views. The council had requested to Wiltshire Council that the shelter should be installed where it was initially intended to go, set back from the visibility splays. Wiltshire Council had come back following consultation with their installers to advise that the full width panel could be replaced with a ¼ width panel, which should improve the situation. This council had rejected this as they very much felt that the sight line of drivers coming out of the Telford Drive junction would still be obscured by people waiting at the bus stop. The latest correspondence from Wiltshire Council advised that they were unable to relocate the bus shelter as suggested by the parish council, and the option as described above was the most suitable resolution and was what they would be going ahead with.

It was felt that even though Wiltshire Council had not relocated the bus shelter as requested by installing a ¼ panel, this would provide a slight improvement to the issue.

b) **Local Cycling Walking Improvement Plans (LCWIP):**

The Clerk explained that the parish council responded to the Local Cycling Walking Improvement consultation in good time; however, when she had gone on to their online portal, there were some other questions that were not in the document. The new questions were asking for walking and cycling schemes to be prioritised. Members reviewed each of these schemes and prioritised the routes as follows:

Cycling:

1. MC01- Town Centre to Station
2. MC11- Town Centre to Eastern Way
3. MC03- Town Centre to Bowerhill
4. MC06- Town Centre to Semington

Walking:

1. MW08- Town Centre to Melksham Oak School
2. MW06- Town Centre to Berryfield
3. MW01- Town Centre to Station

Resolved: The council respond to the Local Cycling and Walking Infrastructure consultation with the priorities listed above.

c) Speeding on Semington Road (LHFIG Issue 9-24-09):

The Clerk advised that the council had asked LHFIG to reconsider the traffic calming on Semington Road; however, they had come back to say that there needed to be an up-to-date traffic survey conducted. The Clerk did not want to proceed with this way forward without checking with the council first, as there is a risk that the council would lose their eligibility for the SID and speed watch if the survey results came back lower. Discussion took place on whether the council wished to go ahead with the traffic survey bearing this in mind. It was felt that the survey needed to be done in the exact location of where the speeding actually took place and not near a junction, for example. It was felt that the survey should be undertaken between the following sites:

- Just past the Waney Edge towards the police station
- Between Shails Lane and the Waney Edge

Resolved: The parish council agree to the data traffic survey to be undertaken at the above sites.

203/24 Community projects/partnership organisations:

a) Wiltshire Explore App:

Councillor Glover advised that this item was put on the agenda following discussions at the Staffing Committee meeting. Concerns had been raised with regard to officers from the town council not facilitating this project. This was due to the fact that this project was really a town venture as it related directly to the town rather than the parish. Members were concerned with regard to the workload on the council staff, especially as the office was one staff member down. Members felt that they should not continue their involvement in the project.

It was agreed that the Clerk could host one last meeting that had already been booked in the diary to talk to the group on how they can move forward.

Resolved: The parish council do not continue their involvement in the Wiltshire Explorer App project.

b) HELP Counselling request for trustees:

It was advised that the parish council had been contacted by HELP Counselling enquiring about whether a member of the council would like to be a trustee. Members felt that this request should not be accepted.

Resolved: The request from HELP Counselling for a member of the parish council to become a trustee to be refused.

c) **Project Gigabit:**

Members reviewed the latest update from Wiltshire Council on project gigabit and noted the information. It was noted, as advised earlier on in the meeting, that Openreach had been appointed as the telecoms provider to build next generation gigabit capable infrastructure in Central and North Wiltshire. It is anticipated that 9,000 premises over the next five years will be connected to this infrastructure. It was currently unknown as to which houses this covered; however, the Clerk had asked the question. It was suggested that the council could ask the community groups in the parish as to which areas needed faster internet. It was felt that the council should wait for an update from Councillor Alford on which areas this infrastructure covers.

Resolved: The council wait for an update from Councillor Alford with regard to the specific areas that this new infrastructure covered.

d) **Future Cemetery provision:**

Councillor Glover explained that the council needed to arrange reps for the future cemetery provision working party. It was noted that a meeting had not currently been scheduled.

Resolved: Councillors Glover, Baines, Pafford and Harris be the parish council representatives on the future cemetery provision working party.

Meeting closed at 22:07 pm

Chairman, 7th October 2024

Date: 01/08/2024

Melksham without Parish Council Current Year

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Time: 11:42

Cashbook 1

User: MR

Current Account & Instant Acc

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		5,744.68					5,744.68	
V3992-BACS	Banked:02/07/2024	398.00						
V3992-BACS	Future of Football	398.00			1210	210	398.00	Inv.426- June evening sessions
V3993-BACS	Banked:04/07/2024	10.00						
V3993-BACS	Dick Lovett	10.00			1210	210	10.00	Inv.432- Goal post hire- 7 Jul
V3994-BACS	Banked:09/07/2024	440.00						
V3994-BACS	Future of Football	440.00			1210	210	440.00	Inv.431-Evening sessions July
V3995-BACS	Banked:12/07/2024	50.00						
V3995-BACS	Gary Blackmore (Pilot FC)	50.00			550		50.00	Inv.434- Refundable deposit
V3996-BACS	Banked:15/07/2024	5,361.60						
V3996-BACS	HM Revenue & Customs	5,361.60			105		5,361.60	VAT Refund-1.4.24-30.6.24
V3997-ALLO	Banked:18/07/2024	35.00						
V3997-ALLO	Allotment Holder	35.00			1310	310	35.00	RELET BYF 5a
V3998-BACS	Banked:22/07/2024	66.00						
V3998-BACS	K Dyckes (Staverton Rangers)	66.00			1210	210	66.00	Inv.435- Match 20th July 24
V3999-BACS	Banked:26/07/2024	70.00						
V3999-BACS	Allotment Holder	70.00			1310	310	70.00	RELET- Rent for plot 14a BYF
V4000-BACS	Banked:29/07/2024	1.96						
V4000-BACS	J Glover (British Girlguiding)	1.96			1130	110	1.96	Inv.436-Photocopying
V4001-BACS	Banked:31/07/2024	50.00						
V4001-BACS	Staverton Rangers	50.00			1210	210	50.00	Inv.433- July Training session
Total Receipts for Month		6,482.56	0.00	0.00			6,482.56	
Cashbook Totals		<u>12,227.24</u>	<u>0.00</u>	<u>0.00</u>			<u>12,227.24</u>	

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Date: 01/08/2024

Melksham without Parish Council Current Year

Page: 216

Time: 11:42

Cashbook 1

User: MR

Current Account & Instant Acc

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/07/2024	Water2Business	V3988-DD	54.06			4323	320	54.06	Inv.631-BSF Allotment water
01/07/2024	Water2Business	V3989-DD	61.54			4323	320	61.54	327-Berryfield allotment water
15/07/2024	Daisy (Onebill)	V3990-DD	45.29		7.55	4190	120	37.74	Inv.392-Office line & WiFi
15/07/2024	Daisy (Onebill)	V3991-DD	45.29		7.55	4384	220	37.74	Inv.393- Pavilion Line & WiFi
Total Payments for Month			206.18	0.00	15.10			191.08	
Balance Carried Fwd			12,021.06						
Cashbook Totals			12,227.24	0.00	15.10			12,212.14	

Receipts for Month 4			Nominal Ledger Analysis					
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		20,396.10					20,396.10	
V3986-INTE	Banked: 02/07/2024	2,160.96						
V3986-INTE	CCLA Investment Management Ltd	2,160.96			1080	110	2,160.96	Interest
	Banked: 23/07/2024	40,000.00						
V3982-TRAN	CCLA	40,000.00			240		40,000.00	Transfer from CCLA TO Unity
Total Receipts for Month		42,160.96	0.00	0.00			42,160.96	
Cashbook Totals		62,557.06	0.00	0.00			62,557.06	

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/07/2024	Grist Environmental	V3983-DD	88.92		14.82	4770	220	74.10	Inv.305-B'hill Waste away
01/07/2024	Grist Environmental	V3983-DD	-88.92		-14.82	4770	220	-74.10	ERROR-B'hill waste away
01/07/2024	Grist Environmental	V3983-DD	94.08		15.68	4770	220	78.40	B'hill Waste Away
08/07/2024	EDF Energy	V3984-DD	171.42		8.16	4302	220	163.26	Inv.012- Pavilion Electricity
16/07/2024	Lloyds Bank PLC	V3985-BACS	536.18		81.12	4120	120	4.80	Notices & Posters postage
						4120	120	3.30	Postage for 1x Planning agenda
						4575	142	90.77	Padlocks for parish, WD40
						4155	120	36.28	Refreshments for meetings
						4175	120	88.20	Office 365 subscription
						4190	120	36.90	Office phone costs
						4150	120	11.68	Pink paper
						4150	120	21.42	Calculator, clips & Magnets
						4150	120	3.26	Batteries
						4370	120	2.42	Carpet stain remover
						4150	120	7.44	Printer labels
						4120	120	2.10	Notices & Poster postage
						4680	170	90.00	NHP Website domain
						4175	120	5.50	Council website domain
						4200	120	12.99	Online meeting subscription
						4175	120	35.00	SSL Certificate renewal-MWPC
						4140	120	3.00	Monthly fee
25/07/2024	Instant Access Unity 20476339	V3987-TRAN	33,000.00			230		33,000.00	TRANSFER from current TO Insta
26/07/2024	Community Heartbeat Trust	V3959-BACS	198.00		33.00	4049	142	165.00	21971-Annual support Pathfinde
26/07/2024	Agilico	V3960-BACS	58.71		9.79	4130	120	48.92	Inv.590-Office photocopying
26/07/2024	JH Jones & Sons	V3962-BACS	472.20		78.70	4049	142	393.50	4279-Ground works-B'hill defib
26/07/2024	JH Jones & Sons	V3963-BACS	2,376.56		396.09	4402	320	69.47	Inv.4298-Allotment Grass cutti
						4400	142	477.98	Inv.4298-Play Area grass cutti
						4780	142	187.84	Inv.4298-Play Area bin emptyin
						4781	220	91.92	Inv.4298-JSF bin emptying
						4401	220	856.84	Inv.4298-JSF Pitch Maintenance
						4409	142	188.65	Inv.4298-Hornchurch Grass cutt
						4820	142	37.50	Inv.4298-SHF Annual cut
						347	0	-37.50	Inv.4298-SHF Annual cut
						6000	142	37.50	Inv.4298-SHF Annual cut
						4405	220	49.44	Inv.4298-JSF Hedge Maintenance
						4402	320	20.83	Inv.4298-JSF Hedge cut
26/07/2024	JH Jones & Sons	V3964-BACS	579.00		96.50	4540	142	482.50	Inv.4334-June SID deployment

Continued on Page 223

Payments for Month 4			Nominal Ledger Analysis						
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
26/07/2024	Lamplight	V3965-BACS	54.00		9.00	4686	170	45.00	Inv.28146-MCS Database June
26/07/2024	Wiltshire Age UK	V3966-BACS	3,000.00			4685	170	3,000.00	Inv.196-MCS Q2 July- Sept 24
26/07/2024	Wiltshire Publication	V3967-BACS	792.24		132.04	4230	120	130.20	Inv.137-B'hill Cllr vacancy ad
						4680	170	530.00	Inv.137-NHP consultation ad
26/07/2024	Community Heartbeat Trust	V3968-BACS	972.00		162.00	4049	142	135.00	Inv.226-Annual support-Beanacr
						4049	142	135.00	Inv.226-Annual support-JSF
						4049	142	135.00	Inv.226-Annual support-Pilot
						4049	142	135.00	Inv.226-Annual support-New Inn
						4049	142	135.00	Inv.226-Annual support-Shaw Ha
						4049	142	135.00	Inv.226-Annual support-WRR
26/07/2024	Andy Newman	V3969-BACS	48.82			4820	142	48.82	SHF Mower petrol reimburse
						347	0	-48.82	SHF Mower petrol reimburse
						6000	142	48.82	SHF Mower petrol reimburse
26/07/2024	EFA Training	V3970-BACS	84.00		14.00	4055	130	70.00	Inv.8218- Clerk first aid trai
26/07/2024	Wiltshire Pension Fund	V3971-BACS	2,102.90			4045	130	1,595.99	Period 4- July 2024
						4000	130	251.76	Period 4- July 2024
						4020	130	123.47	Period 4- July 2024
						4010	130	131.68	Period 4- July 2024
26/07/2024	HM Revenue & Customs	V3972-BACS	2,355.20			4041	130	832.40	Period 4- July 2024
						4000	130	480.40	Period 4- July 2024-T
						4000	130	212.35	Period 4- July 2024-NI
						4020	130	191.40	Period 4- July 2024-T
						4020	130	86.46	Period 4- July 2024-NI
						4010	130	218.00	Period 4- July 2024-T
						4010	130	97.79	Period 4- July 2024-NI
						4460	142	192.40	Period 4- July 2024-T
						4800	320	13.60	Period 4- July 2024-T
						4070	120	30.40	Period 4- July 2024-T
26/07/2024	Teresa Strange	V3973-BACS	██████		177.18	4000	130	██████	July 2024 Salary
						4680	170	457.50	Foamex Boards NHP Consultation
						4680	170	428.40	Printing for NHP consultation
26/07/2024	Lorraine McRandle	V3974-BACS	██████			4020	130	██████	July 2024 Salary
						4680	170	6.00	Land search for NHP
						4370	120	2.00	Bin bags for office
						4155	120	1.55	Milk for meetings
26/07/2024	Marianne Rossi	V3975-BACS	██████		8.39	4010	130	██████	July 2024 Salary
						4120	120	3.30	Postage for Asset agenda pack
						4150	120	13.15	ID Badge for Cllr

July Salaries

£7,085.42

Date: 01/08/2024

Melksham without Parish Council Current Year

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Cashbook 2

User: MR

Unity Bank

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
						4560	142	28.79	Flood Warden ID Badges
						4120	120	272.20	Stamps
26/07/2024	Terry Cole	V2976-BACS	██████			4460	142	██████	July 2024 salary
						4050	142	47.50	July Travel allowance
						4051	142	45.45	Mileage x101 miles
26/07/2024	David Cole	V3977-BACS	██████			4800	320	██████	July 2024 Salary
26/07/2024	John Glover	V3978-BACS	45.60			4070	120	45.60	July 2024 Chairs Allowance
26/07/2024	Allcott Commercial	V3979-BACS	1,134.00		189.00	4390	120	945.00	Inv.466- Shaw V Hall site surv
26/07/2024	Bowerhill Village Hall	V3980-BACS	42.50			4680	170	42.50	Room hire- NHP Drop in event
26/07/2024	Lamplight	V3981-BACS	57.00		9.50	4686	170	47.50	Inv.802-MCS Database July
Total Payments for Month			56,751.24	0.00	1,420.15			55,331.09	
Balance Carried Fwd			5,805.82						
Cashbook Totals			<u>62,557.06</u>	<u>0.00</u>	<u>1,420.15</u>			<u>61,136.91</u>	

Date: 01/08/2024

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Cashbook 3

User: MR

Fixed Term Deposit

For Month No: 4

Receipts for Month 4		Nominal Ledger Analysis						
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>			<u>0.00</u>	

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Date: 01/08/2024

Melksham without Parish Council Current Year

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Cashbook 3

User: MR

Fixed Term Deposit

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

Date Payee Name Reference £ Total Amnt £ Creditors £ VAT A/c Centre £ Amount Transaction Detail

0.00

Total Payments for Month 0.00 0.00 0.00 0.00

Balance Carried Fwd 0.00

Cashbook Totals 0.00 0.00 0.00 0.00

Date: 01/08/2024

Melksham without Parish Council Current Year

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Cashbook 4

User: MR

Instant Access Unity 20476339

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	9,106.29					9,106.29	
	Banked:25/07/2024	33,000.00						
V3987-TRAN	Unity Bank	33,000.00			220		33,000.00	TRANSFER from current TO Insta
Total Receipts for Month		33,000.00	0.00	0.00			33,000.00	
Cashbook Totals		42,106.29	0.00	0.00			42,106.29	

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Date: 01/08/2024

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Cashbook 4

User: MR

Instant Access Unity 20476339

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

Date Payee Name Reference £ Total Amnt £ Creditors £ VAT A/c Centre £ Amount Transaction Detail

0.00

Total Payments for Month 0.00 0.00 0.00 0.00

Balance Carried Fwd 42,108.29

Cashbook Totals 42,108.29 0.00 0.00 42,108.29

Receipts for Month 4

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		490,000.00					490,000.00	
	Banked:	0.00						
			0.00					0.00
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>490,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>490,000.00</u>	

Date: 01/08/2024

Melksham without Parish Council Current Year

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Cashbook 5

User: MR

CCLA

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
23/07/2024	Unity Bank	V3982-TRAN	40,000.00			220		40,000.00	Transfer from CCLA TO Unity
Total Payments for Month			40,000.00	0.00	0.00			40,000.00	
Balance Carried Fwd			450,000.00						
Cashbook Totals			<u>490,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>490,000.00</u>	

Receipts for Month 5

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		12,021.06					12,021.06	
V4035-BACS	Banked: 05/08/2024	69.00						
V4035-BACS	Bath Road Wanderer	69.00			1210	210	69.00	Inv.440-4th Aug pitch hire
V4036-BACS	Banked: 05/08/2024	10.00						
V4036-BACS	The Stiffs	10.00			1210	210	10.00	Inv.444-Hire of goal posts
V4037-BACS	Banked: 05/08/2024	345.00						
V4037-BACS	Future of Football	345.00			1210	210	345.00	Inv.441- Camps 6, 7 & 8th Aug
V4038-BACS	Banked: 12/08/2024	3,503.93						
V4038-BACS	Wiltshire Council	3,503.93			1420	350	3,503.93	CIL-01559-178A Woodrow Rd 1of1
V4039-BACS	Banked: 12/08/2024	69.00						
V4039-BACS	Bath Road Wanderer	69.00			1210	210	69.00	Inv.440- 11 Aug match
V4040-BACS	Banked: 13/08/2024	345.00						
V4040-BACS	Future of Football	345.00			1210	210	345.00	Inv.441- Camps 13, 14 & 15 Aug
V4041-BACS	Banked: 19/08/2024	69.00						
V4041-BACS	Bath Road Wanderer	69.00			1210	210	69.00	Inv.447-18th Aug match
V4042-BACS	Banked: 19/08/2024	165.00						
V4042-BACS	Melksham Town Council	165.00			1480	170	165.00	Inv.442-NHP resource
V4043-BACS	Banked: 19/08/2024	345.00						
V4043-BACS	Future of Football	345.00			1210	210	345.00	Inv.441- Camps 21, 22 & 23 Aug
V4044-BACS	Banked: 20/08/2024	3,800.00						
V4044-BACS	Wiltshire Council	3,800.00			1470	142	3,800.00	BYF V Hall public art maintena
V4045-BACS	Banked: 27/08/2024	138.00						
V4045-BACS	Staverton Rangers	138.00			1210	210	69.00	Inv.438- 10th August match
					1210	210	69.00	Inv.438- 24th August match
V4046-BACS	Banked: 27/08/2024	345.00						
V4046-BACS	Future of Football	345.00			1210	210	345.00	Inv.441- Camps 27, 28 & 29 Aug
V4047-BACS	Banked: 27/08/2024	40.00						
V4047-BACS	Staverton Rangers	40.00			1210	210	40.00	Inv.443- August goal post hire
Total Receipts for Month		9,243.93	0.00	0.00			9,243.93	
Cashbook Totals		21,264.99	0.00	0.00			21,264.99	

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Melksham without Parish Council Current Year

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Cashbook 1

User: MR

Current Account & Instant Acc

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/08/2024	Water2Business	V4030-DD	227.21			4322	220	227.21	Pavilion Water charges
14/08/2024	Unity Bank	V4027-TRAN	6,000.00				220	6,000.00	Transfer- Lloyds-Unity
15/08/2024	Daisy (Onebill)	V4031-DD	45.29		7.55	4384	220	37.74	Pavilion Line & WiFi
15/08/2024	Daisy (Onebill)	V4032-DD	45.29		7.55	4190	120	37.74	Inv.739-Office line & WiFi
Total Payments for Month			6,317.79	0.00	15.10			6,302.69	
Balance Carried Fwd			14,947.20						
Cashbook Totals			21,264.99	0.00	15.10			21,249.89	

Date: 03/09/2024

Melksham without Parish Council Current Year

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Cashbook 2

User: MR

Unity Bank

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	5,805.82					5,805.82	
V4048-BACS	Banked: 02/08/2024	2,104.34						
V4048-BACS	CCLA Investment Management Ltd	2,104.34			1080	110	2,104.34	Interest
	Banked: 14/08/2024	6,000.00						
V4027-TRAN	Current Account & Instant Acc	6,000.00			200		6,000.00	Transfer- Lloyds-Unity
	Banked: 23/08/2024	20,600.00						
V4028-TRAN	Instant Access Unity 20476339	20,600.00			230		20,600.00	TRANSFER-Instant access-Unity
Total Receipts for Month		28,704.34	0.00	0.00			28,704.34	
Cashbook Totals		34,510.16	0.00	0.00			34,510.16	

Continued on Page 226

Payments for Month 5

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/08/2024	Grist Environmental	V4033-DD	88.92		14.82	4770	220	74.10	Pavilion waste away
06/08/2024	EDF Energy	V4034-DD	169.94		8.09	4302	220	161.85	Inv.013-Pavilion electricity
16/08/2024	Lloyds Bank PLC	V4029-DD	364.23		53.94	4120	120	3.30	Planning agenda pack postage
						4175	120	61.00	MWPC Website domain
						4120	120	4.80	Notices & Poster postage
						4055	130	16.83	Diisocyanates training
						4175	120	88.20	Office 365 subscription
						4190	120	36.90	Office phone costs
						4650	170	55.00	Allotment association subscrip
						4175	120	5.50	MWPC Website hosting
						4200	120	12.99	Online meeting subscription
						4175	120	10.09	MCS Website domain renewal ann
						4055	130	12.68	Diisocyanates training
						4140	120	3.00	Monthly Fee
27/08/2024	Melksham Town Council	V4002-BACS	574.50		4680	170		574.50	Inv.56-NHP-Inv.6094
27/08/2024	Whitley Reading Rooms	V4003-BACS	216.34		4560	142		216.34	CAWS CEG Line & WiFi
27/08/2024	Colin Harrison Design	V4004-BACS	48.32		8.06	4680	170	40.26	Inv.4007-NHP domain 2 year fee
27/08/2024	Jens Cleaning	V4005-BACS	183.00			4381	220	183.00	Inv.1082-June & July pavilion
27/08/2024	Agilico	V4006-BACS	125.85		20.98	4130	120	104.87	Inv.096-Office photocopying
27/08/2024	Aquasafe Environmental Ltd	V4007-BACS	150.00		25.00	4212	220	125.00	Inv.704-July PPM Visit Pavilio
27/08/2024	Complete Weed Control	V4008-BACS	1,942.80		323.80	4500	142	1,619.00	Inv.699-Parish weedspraying
27/08/2024	GB Sport & Leisure	V4009-BACS	124.80		20.80	4575	142	104.00	Inv.15777-Play area spares
27/08/2024	JH Jones & Sons	V4010-BACS	2,376.56		396.09	4402	320	69.47	Inv.4364-Allotment grass cutti
						4400	142	477.98	Inv.4364-Play Area grass cutti
						4780	142	187.84	Inv.4364-Play Area bin
						4781	220	91.92	Inv.4364-JSF Bin empty
						4401	220	856.84	Inv.4364-JSF Pitch Maintenance
						4409	142	188.65	Inv.4364-Hornchurch grass cutt
						4405	220	49.44	Inv.4364-JSF Hedge Maintenance
						4820	142	37.50	Inv.4364-SHF Cut
						347	0	-37.50	Inv.4364-SHF Cut
						6000	142	37.50	Inv.4364-SHF Cut
						4402	320	20.83	Inv.4364-BSF Hedge cut
27/08/2024	JH Jones & Sons	V4011-BACS	463.20		77.20	4540	142	386.00	4405-SID Deploy 19 Jul & 2 Aug
27/08/2024	JH Jones & Sons	V4012-BACS	270.00		45.00	4590	142	225.00	4418-Removal- ROW Sign B'hill
27/08/2024	JH Jones & Sons	V4013-BACS	1,044.00		174.00	4575	142	870.00	4377-Whitworth P/A

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Payments for Month 5

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									remedials
27/08/2024	Melksham Town Council	V4014-BACS	907.50			4680	170	907.50	Inv.20-NHP Inv.6105
27/08/2024	Melksham Town Council	V4015-BACS	453.75			4680	170	453.75	Inv.21-NHP share- inv.002
27/08/2024	Melksham Town Council	V4016-BACS	259.20			4820	142	259.20	Inv.18-SHF Caretaking QTR 1
						347	0	-259.20	Inv.18-SHF Caretaking QTR 1
						6000	142	259.20	Inv.18-SHF Caretaking QTR 1
27/08/2024	Wiltshire Council	V4017-BACS	2,843.25			4270	140	2,843.25	148-Office rent 1.4.24-30.6.24
27/08/2024	Wiltshire Council	V4018-BACS	3,009.01			4270	140	3,009.01	147-Office rent 1.7.24-30.9.24
27/08/2024	Wiltshire Publication	V4019-BACS	1,272.00		212.00	4680	170	530.00	Inv.76-NHP advert (861)
						4680	170	530.00	Inv.76-NHP advert (862)
27/08/2024	HM Revenue & Customs	V4020-BACS	2,494.06			4041	130	880.17	Period 5- August 2024
						4000	130	534.40	Period 5- August 2024-T
						4000	130	235.44	Period 5- August 2024-NI
						4020	130	215.20	Period 5- August 2024-T
						4020	130	96.55	Period 5- August 2024-NI
						4010	130	205.20	Period 5- August 2024-T
						4010	130	92.30	Period 5- August 2024-NI
						4460	142	192.60	Period 5- August 2024-T
						4800	320	11.80	Period 5- August 2024-T
						4070	120	30.40	Period 5- August 2024-T
27/08/2024	Wiltshire Pension Fund	V4021-BACS	2,194.05			4045	130	1,664.18	Period 5- August 2024
						4000	130	271.39	Period 5- August 2024
						4020	130	130.78	Period 5- August 2024
						4010	130	127.70	Period 5- August 2024
27/08/2024	John Glover	V4027-BACS	45.60			4070	120	45.60	Chairs Allowance 2024/25
28/08/2024	Teresa Strange	V4022-BACS	██████		1.76	4000	130	██████	August 2024 salary
						4190	120	8.84	June & July out of hours mob
28/08/2024	Lorraine McRandle	V4023-BACS	██████			4020	130	██████	August 2024 Salary
						4120	120	2.90	Side agreement postage
						4155	120	1.59	Milk for office
						4680	170	6.00	Land search for NHP
						4120	120	3.30	Postage for planning agenda pa
28/08/2024	Marianne Rossi	V4024-BACS	██████			4010	130	██████	August 2024 Salary
						4055	130	71.00	Football Grounds Maintenance c
28/08/2024	Terry Cole	V4025-BACS	██████			4460	142	██████	August 2024 Salary
						4050	142	47.50	August Travel Allowance
						4051	142	46.80	Mileage x104 miles
28/08/2024	David Cole	V4026-BACS	██████			4800	320	██████	August 2024 Salary

Total Salaries
for August 2024

£7,308.20

Total Payments for Month	29,118.77	0.00	1,381.54	27,737.23
Balance Carried Fwd	5,391.39			
Cashbook Totals	<u>34,510.16</u>	<u>0.00</u>	<u>1,381.54</u>	<u>33,128.62</u>

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Cashbook 3

User: MR

Fixed Term Deposit

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
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Banked:

0.00

0.00

0.00

Total Receipts for Month

0.00

0.00

0.00

0.00

Cashbook Totals

0.00

0.00

0.00

0.00

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Payments for Month 5

Nominal Ledger Analysis

Date Payee Name Reference £ Total Amnt £ Creditors £ VAT A/c Centre £ Amount Transaction Detail

0.00

Total Payments for Month 0.00 0.00 0.00 0.00

Balance Carried Fwd 0.00

Cashbook Totals 0.00 0.00 0.00 0.00

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Cashbook 4

User: MR

Instant Access Unity 20476339

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	42,106.29					42,106.29	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>42,106.29</u>	<u>0.00</u>	<u>0.00</u>			<u>42,106.29</u>	

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Cashbook 4

User: MR

Instant Access Unity 20476339

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
23/08/2024	Unity Bank	V4028-TRAN	20,600.00			220		20,600.00	TRANSFER-Instant access-Unity
Total Payments for Month			20,600.00	0.00	0.00			20,600.00	
Balance Carried Fwd			21,506.29						
Cashbook Totals			<u>42,106.29</u>	<u>0.00</u>	<u>0.00</u>			<u>42,106.29</u>	

Date: 03/09/2024

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Cashbook 5

User: MR

CCLA

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	450,000.00					450,000.00	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
	Cashbook Totals	<u>450,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>450,000.00</u>	

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Cashbook 5

User: MR

CCLA

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

Date Payee Name Reference £ Total Amnt £ Creditors £ VAT A/c Centre £ Amount Transaction Detail

0.00

Total Payments for Month 0.00 0.00 0.00 0.00

Balance Carried Fwd 450,000.00

Cashbook Totals 450,000.00 0.00 0.00 450,000.00